

# Invitation Letter

(Year) \_\_\_\_\_ (Month) \_\_\_\_\_ (Day) \_\_\_\_\_

To: (Ambassador/Consul-General) of Japan in \_\_\_\_\_

## Inviting Person

(When an inviting person and a guarantor are the same, you may write "Same as guarantor".)

Full Name:

Address: 〒 \_\_\_\_\_ - \_\_\_\_\_

Telephone number: ( \_\_\_\_\_ ) \_\_\_\_\_ - \_\_\_\_\_ (Extension \_\_\_\_\_ )

[Fill in the following contact information when the company/organization is extending the invitation.]

Full Name:

Telephone Number : ( \_\_\_\_\_ ) \_\_\_\_\_ - \_\_\_\_\_ (Extension \_\_\_\_\_ )

Department/Division:

Regarding the following applicant's entry into Japan, I agree to comply with the pledge (attached separately).

## Visa Applicant

(The name must be written in the Latin alphabet as it appears on his/her passport. When there are two or more applicants, fill in the representative's status below, and attach a list of all applicants.)

Full name (in Latin alphabet) :

( Male /  Female)

(Number of additional applicants (if applicable): \_\_\_\_\_ )

Date of birth: \_\_\_\_\_ / \_\_\_\_\_ / \_\_\_\_\_ (Age: \_\_\_\_\_ )

(Year)/(Month)/(Day)

Nationality :

Occupation:

### **The purpose of inviting the above person(s) is as follows:**

(If the space below is insufficient, use a separate sheet of paper to give a full explanation.)

- (1) Purpose of invitation
  
  
  
  
  
  
  
  
  
  
- (2) Background to invitation (Explain the background to this invitation in detail.)
  
  
  
  
  
  
  
  
  
  
- (3) Relationship with visa applicant(s)

(Note)

- ◆ When a company/organization is extending an invitation, fill in the name of the company/organization as well as your title.
- ◆ In case that the inviting person does not agree to comply with the pledge (attached separately), visa application of the applicant will not be accepted.