

## Group Trip (School & University)

### Required Uploading Documents

- ① Passport
  - ② Facial Photo (Passpot/ID size 45mm x 35mm or 2 in x 1.4 in, WHITE background)
  - ③ Emirates ID (Front & Back)
  - ④ Flight Itinerary or Summary
  - ⑤ Schedule of Stay
  - ⑥ Hotel information
  - ⑦ Letter from School/University
    - Adress to the Consul-General of Japan in Dubai
    - Confirmation the Parental consent and Payment for the trip
    - Financial responsibility for this trip

(Ex: Tha University has already received the payments from student's parent and etc...)

    - University's/ College's/ School's responsibility

(Ex: Logistic supports in Japan, abiding by Japanese Law and Regulation and etc...)

    - Travel dates
  - ⑧ List of students
- Please state Full Name, Nationality and Passport Number of the students/staffs

#### NOTE 1

\* Combine the documents ⑦ & ⑧ into one PDF and upload